

Instruction for completing internship contract,

1. mano.vilniustech.lt -> Studies -> This semester -> XXXX practice

or

mano.vilniustech.lt -> Studies -> Study programme -> Study subjects -> XXXX practice.

7 semester 30 credits 10 week (Theoretical course.) + 2 week (Exam session.) + 0 week (Individual work.) + 8 week (Practice.) = 20 week									
Programme code	Name	Credits	Evaluation	Hours*					
				L	Lw	Pw	C	I	
Option (one of the following)									
ARARA19701	Architecture and Contexts	15	KS	30	-	75	10	285	
ARURA19004	Architecture and Contexts	15	KS	30	-	75	10	285	
Option (one of the following)									
ARARA19700	Professional Practice	15	A	-	-	-	8	392	
ARURA19005	Practice of Professional Activity	15	A	-	-	-	8	392	

* Student's work time in hours: L - lectures, Lw - laboratory works, Pw - practical works, C - consultations, I - Individual work

2. In the selected practice tab, you should be able to see this view:

PRACTICE

INTERNSHIP AGREEMENTS

CONTACTS

ABOUT STUDY SUBJECT

Practice selection

Information will be available soon

Fill in internship agreement

Information will be available soon

Fill in internship agreement

Practice abroad

Information will be available soon

Practice abroad

Internship offers

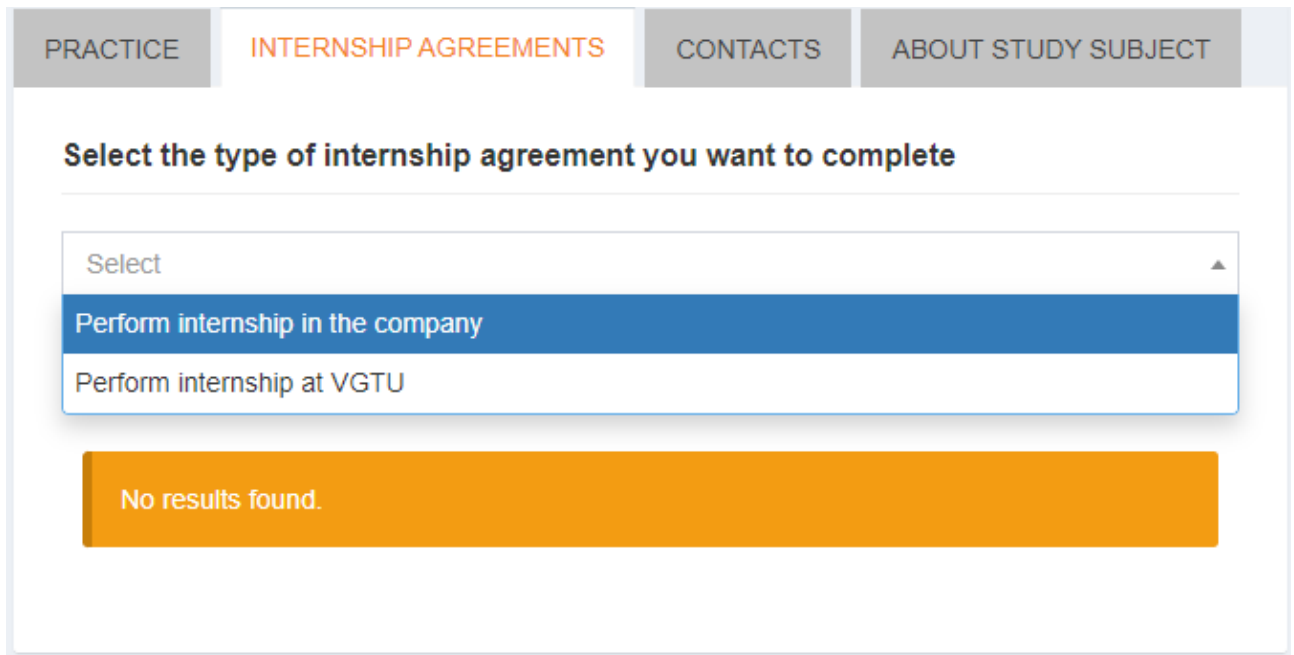
Information will be available soon

No results found

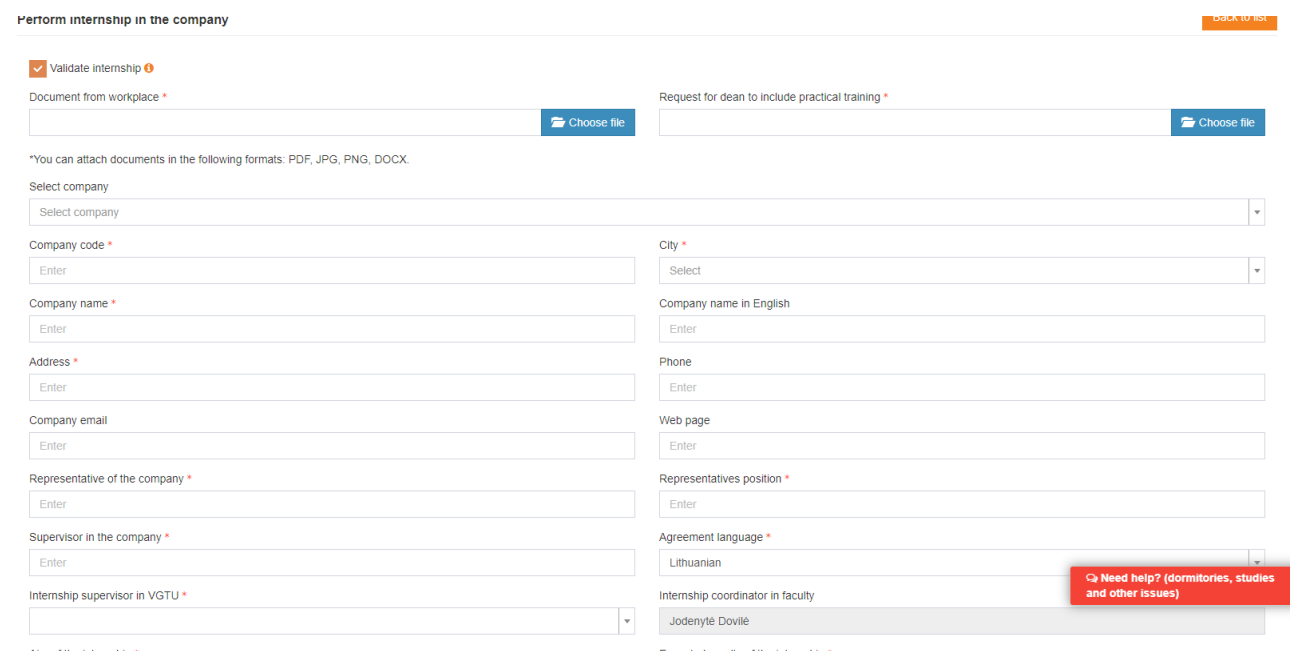
Need help? (dormitories, studies and other issues)

Company	City	Contacts	Students who performed the practice count
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3. To start filling internship agreement you must choose tab “Internship agreements” and choose the needed option from the drop-down menu (perform internship in the company or at VGTU).



4. Than you will be needing to fill in the contract bellow:



5. After pressing “Save and submit agreement” you should be able to download the document.

After choosing “prepare agreement” internship agreement status will be green and new report field will appear, also in the “Actions” column you can submit your report.

Select the type of internship agreement you want to complete

Select

▼

Internship agreements

Application	Place	Practice type	From	To	Status	Actions
50153	Bona fortuna	In company	2021-03-01	2021-06-01	Agreement prepared Report not submitted	

Total 1 item.

Report must be submitted when the actual internship semester is in progress, it can be confirmed or denied by the intersnhp supervisor.

When agreement is registered by the department you will be no longer able to create new agrement for the same practice module.